

## Professional Training Course Outline: CAMS Definitive Map / Legal

### Course Objectives

- To provide an introduction to the principles of right of way data recording underlying CAMS, including the BS7666 data standard.
- To provide an introduction to relational database and GIS technology
- To introduce delegates to the range of CAMS functionality involved with maintaining the Digital Definitive Map and managing Legal events

### Target audience

The course is aimed at current CAMS V5 users who work mainly with the Definitive Map and handle the legal processes relating to modification orders etc. It is also of value to CAMS users concerned with enforcement actions.

### Prerequisites

- Participants should have a good knowledge of Microsoft Windows. They should be at ease with such tasks as moving & re-sizing of windows, switching between applications and loading applications.
- Basic GIS skills are required with an understanding of the concept of different map layers and navigation tools within the GIS package being used.
- Participants should have an understanding of the legal processes relating to Rights of Way.
- Participants should have completed CAMS Foundation training and be regular users of CAMS and familiar with the basic functionality of CAMS.

### Content

- Introduction and recap of the basic CAMS functionality
- Development of CAMS functionality, with worked examples:
  - Modifying the Digital Definitive Map
  - Managing contacts for the Legal Process
  - Recording the progress of Legal Events
  - Producing legal notices with CAMS
  - Producing legal order plans with CAMS
  - Modifying digital definitive Statements
  - Enforcement
  - Searching and filtering
  - Reporting and statistics

### Costs

- Individual rate £166 (exc. VAT) per delegate (one-day course), including lunch.
- **The course can only be run if at least 3 students are attending.**

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